

ROUGHTON PARISH COUNCIL ORDINARY MEETING

Elaine Pugh - Clerk to Council – 01692 402998

Raynham house,10 new road, north walsham, Norfolk, nr28 9df

Minutes of the Ordinary Meeting of the Council

Held on Monday 7th November 2011 @ Roughton Village Hall @ 7.30pm

16/01/2012 09:43

Present:Mr Richard Seaward (Chair), Paddy Bennett (Vice Chair)
Roy MacDonald, Chloe Bennett and Tim Hunt

Apologies: None

Others: Sue Arnold - NNDC, Tony Ing - NNDC
3 members of the public

ACTION

1. **To receive declaration of interest in items on the Agenda**
 - Richard Seaward - Village Hall, Roughton Youth Club, Grit Bin - personal
 - Chloe Bennett - Village Hall, Roughton Youth Club, Grit Bin - personal
 - Roy MacDonald - Roughton Land Trust - personal
 - Paddy Bennett - Roughton Youth Club and Grit Bin - personal

2. **To consider apologies for absence**
There were none to consider

3. **Approve outstanding Minutes -**
Roughton Ordinary Parish Council Meeting - 5th September 2011

Resolved to approve.

4. **Resolution to adjourn the meeting for public participation and Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**
Resolved to open the meeting to the public.

Comment was made concerning the application of a footpath. The Clerk responded and outlined that this issue was being dealt with by the Planning Inspectorate at the present time.

Information was given with regard to the water hydrant being locked off at the common by Anglian Water. It was hoped that this would deter travellers from using the common as a stopping place.

Sue Arnold - NNDC - outlined that investigations were still being made with regard to the parking situation at Brownsfield. The Corporate plan had been finalised and 5 key aspects had been agreed. Full details were on NNDC's website.

Resolved to close the meeting to the public.

5. To report on Matters Arising (updates and for information)

5.1 Update on footpaths - Clerk

Clerk outlined that although the grass cutting is an NCC responsibility as from March 2012 there was to be no planned cutting. If the Parish had information relating to footpaths being overgrown this needed to be fed into the NCC Countryside Officer who would assess if the work needed to be undertaken. Tim Hunt and the Clerk would work on this to find out the costs of having the footpaths cut by a contractor and then determine if it was feasible to undertake this work as a Parish. EP

5.2 Village Hall Events - Richard Seaward

There were no planned events at the present time.

5.3 Police Report if not in attendance

The Police had reported that no crimes had been committed in the Parish from 14th September - 6th November. There had been 21 calls to the police during this period.

5.4 Update on Roughton Youth Club - Paddy Bennett

The Youth Club still meets twice per month and the next meeting is this Friday. It is hoped to place a paperbank in Roughton with a 50/50 split between the Youth Club and the landowner.

5.5 Update on Land Trust - Roy MacDonald

The last meeting had been cancelled and there was no forthcoming information at this time.

5.6 Meeting dates for 2012 - Clerk circulated these and the November date may be altered.

5.7 Review of common to stop illegal parking

Tim Hunt was still working on this. The idea was to place telegraph poles at strategic points alongside the Common.

6. Review of website and consideration of appointment of new supplier and expenditure

Roy MacDonald outlined the difficulties with the website and that he felt it would be better if it were managed by an outside contractor. The Clerk informed that she had worked with a supplier who had undertaken work for another Parish and a quote had been received for various options. It was considered that the website should be purely an information site only and that the domain name is to be kept the same if possible.

The Council resolved that the Clerk be instructed to work with Roy MacDonald and the supplier on this project and expenditure of approximately £200 was authorised. This was seen as an important communication tool for the village. RMc/EP

7. Finance

7.1 To set Precept for 2012-2013 - budget circulated

Careful consideration to this matter was given and the Clerk outlined that the liability and a threat of a possible objection to the Parish Council's accounts for 2011-2012 needed to be accounted for. It was resolved that the Parish Council's Precept for 2012-2013 be set at £10,000.

7.2 To consider donation to Royal British Legion

Resolved that £50.00 be donated to Royal British Legion.

7.3 To consider donation to St Mary's Church, Roughton

After careful consideration it was resolved that £200 be given to St Mary's Church to assist them with the maintenance of the Churchyard.

7.4 To consider donation to CAB(128 enq)

Resolved that the donation to CAB remain at £100.00

7.5 To consider purchase of 1 salt bin at Orchard Close

In light of the support from members of Orchard Close with regard to the request that the Parish Council supply a grit bin it was resolved that the Clerk be authorised to purchase this to the value of £200.00.

The location to be confirmed to Highways.

EP

7.6 To approve payments

Payee	Amount	Cheque
Elaine Pugh	£506.31	59
Mr M Watts	£217.00	60
DS Building Services	£1100.40	61
Mazars	£162.00	62
Secret Gardens	£352.00	63
Roughton Village Hall	£78.00	64

Resolved to pay enbloc

Income received

UK Power Networks	£61.35
NNDC - Precept	£7,000.00
Came & Co - (reimbursement for bus shelter)	£667.00

8. Correspondence - tabled at meeting

Letter re salt bin in Orchard Close

Clerks and Councils Direct

NNDC - Health Opportunities

NALC Information

St Mary's Church - request for donation

Norfolk Police - new emergency number - 101

CAB Request for funding

Persistent Complainer - request for additional Minutes - supplied

Persistent Complainer - letter to External Auditor

Persistent Complainer - NNDC - Code of Conduct - ref 134

NCC - Updating your highway services

Queen's Diamond Jubilee

NALC - how to respond to planning

NNDC - new parliamentary constituency boundaries

NCC - Highway Improvements - working with Town and Parish Councils

Request from Norfolk Accident Rescue for funding

Came & Co re insurance claim and cheque for £667

9. Planning Applications

11/1290	Pine Hurst, Felbrigg Rd	Installation of stand alone photovoltaic array	No objections from PC
11/0756	Heath Farm Norwich Rd	Conv of agricultural building to residential dwelling	GRANTED
11/1149	Land at Heath Farm, Norwich Rd	Erection of stable block and store/tack room	No objections from PC
11/0775	Hill Farm House	Erection of garage and front covered porch, rear conservatory and veranda	GRANTED

10. To Receive Reports from Councillors

Footpath review - Clerk to obtain information and work with Tim Hunt to obtain quotations for footpath cutting as a back up plan. EP/TH

Take-away rubbish was becoming a problem down Back Lane and this would be monitored.

A concrete pillar needed to be reinstated by the bus shelter. Clerk to report to Highways. EP

Nettles around the school between the garage needed to be cut down. EP

11. To Confirm the Date of the next meeting - Ordinary Parish Council Meeting Monday 9th January 2012 @7.30pm

There being no further business the meeting was closed at 8.30pm.

CHAIR

Monday 9th January 2012