

# ROUGHTON PARISH COUNCIL ORDINARY MEETING

Elaine Pugh - Clerk to Council – 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

Minutes of the Ordinary Meeting of the Council

Held on Monday 4<sup>th</sup> July 2011 @ Roughton Village Hall @ 7.30pm

Present: Mr Richard Seaward (Chair), Paddy Bennett (Vice Chair)

Roy MacDonald, Chloe Bennett and Tim Hunt

Apologies: Sue Arnold - NNDC, Hilary Thompson - NCC

Others: 5 Members of the public,

PCSO Alison Holmes and PCSO Nathan Jonas

ACTION

1. **To receive declaration of interest in items on the Agenda**
  - Richard Seaward - Village Hall as Chair and Roughton Youth Club - personal
  - Chloe Bennett - Village Hall and Roughton Youth Club - personal
  - Roy MacDonald - Roughton Land Trust - personal
  - Paddy Bennett - Roughton Youth Club - personal
  - Tim Hunt - personal Roughton Common (might be prejudicial)
  
2. **To consider apologies for absence**

None to consider
  
3. **Approve outstanding Minutes -**

Roughton Annual Parish Meeting and  
Roughton Annual Parish Council Meeting - 9<sup>th</sup> May 2011  
Resolved that these were both approved.
  
4. **Resolution to adjourn the meeting for public participation and Norfolk Police, Norfolk District and County Councillor Reports - 10 minutes maximum**

Resolved that the meeting be opened to the public.

PCSO Nathan Jonas gave the crime report informing that 9 crimes had been committed in the last period and that 50 calls had been made to the Police. The next Mobile Police Station is on Wednesday 27<sup>th</sup> July 10-11am. The Police have been working in conjunction with NNDC with regard to the car situation on the roadway at Brownsfield.

Comment was made from the public that yellow lines should be put one side of the road to solve this problem as residents feel strongly about this issue. Clerk would write to Highways in connection with this. EP Residents were urged to write letters in support of this plan.

Discussion took place with regard to the Travellers on Roughton Common and the theft of water. The PCSOs would clarify this matter and inform the Clerk accordingly. The Travellers were being monitored by NNDC and they are being encouraged to move to the official site located in Cromer.

There were no other comments from the public.

Resolved to close the meeting to the public.

**5. To report on Matters Arising (updates and for information)**

**5.1 Update on footpaths**

Footpaths had been inspected and there was evidence that these had not been cut as they were all overgrown. Clerk will chase NCC on this however, only 1 cut is being done this year on footpaths - next year there will be none.

**5.2 Village Hall Events - Richard Seaward**

There were no forthcoming events.

**5.3 Police Report if not in attendance**

Covered at item 4.

**5.4 Update on Roughton Youth Club - Paddy Bennett**

The youth club meets on 2<sup>nd</sup> and 4<sup>th</sup> Friday of each month with the final event being a disco and the AGM being held on 22<sup>nd</sup> July. The PC was thanked for allowing a funday on the Common; despite the weather £120 was raised for Club funds.

**5.5 Update on Land Trust - Roy MacDonald**

The Land Trust was actively seeking a parcel of land to purchase with a view to renting it out.

**5.6 Repair of Hully Gully - Completed**

**5.7 Play area/gate lock - Secret Gardens are repairing this**

**5.8 Cars parking on the grass by the Petrol Station - Clerk had written to request that this is stopped. A Parish Councillor and a member from Highways had visited the site to discuss the issue. This situation would be monitored.**

**6. Finance**

**To approve payments - tabled at meeting**

<b>Payee</b>	<b>Amount</b>	<b>Cheque</b>
Mr Keith Benford - internal audit	£60.00	050
Mr M Watts - village caretaking	£100.00	051
Secret Gardens	£138.00	052
Elaine Pugh - Clerk	£419.16	053

**Resolved to pay enbloc**

**7. Correspondence - tabled at meeting**

- NALC Information
- NCC - Norfolk Minerals and Waste Local Development Framework
- CAB Invitation to AGM 7<sup>th</sup> July at 7pm
- NCC - Proposed Power and Recycling Centre - King's Lynn
- NCC - Map Modification Order
- Mr Musker communication re Roughton Common
- Mr Musker re communication on Audit Announcement

## 8. Planning Applications

11/0622	Rascals Barn, Grove Farm	Permission for residential occupancy	No objections from PC
11/0664	The Woodlands, Felbrigg Rd	Erection of single-storey side ext	No objections from PC
11/0524	Elderton Lodge	Revised external elevations, dry store and loggia projection, relocation of LPG tank, installation of fire escape stair, secondary entrance door and roof terrace and railings, construction of access road and erection of storage shed	No objections from PC
11/0623	Rogues Barn, Grove Farm	Variation of condition 4 - permit residential occupancy	No objections from PC
11/0624	Land at Six Acres	5 additional static caravans	No objections from PC
11/0501	Raptor House, Metton Rd	Erection of double garage	No objections from PC
11/0410	Roseacre, Thorpe Market Rd	Erection of single storey rear ext	<b>GRANTED</b>
11/0232	Land at Winspur Farm, Northrepps	Continuation of an airfield on a permanent basis	Awaiting NNDC
11/0381	Annexe, Back Lane	Removal of Condition 2	<b>GRANTED</b>
11/0296	The Cedars, Thorpe Market Rd	Variation of Condition 2	<b>REFUSED</b>

## 9. To Receive Reports from Councillors

Repair of Swing Seats - to be replaced with metal

EP

Richard Seaward informed that the Can bank and scrap metal weighed in at £1,350 and this was donated to the Youth Club.

Roy MacDonald informed that the Land Trust had placed signage on the recreation ground stating "No motor vehicles or horses".

## 10. To Confirm the Date of the next meeting - Ordinary Parish Council Meeting Monday 5<sup>th</sup> September 2011

There being no further business the meeting was closed at 8.10pm.

---

CHAIR

---

Monday 5<sup>th</sup> September 2011